



MOVE-OUT/CLEANING CHECKLIST

Note to Tenants:

As a reminder, you are required to leave your house/apartment empty and in clean condition. Cleaning issues as noted below will not be considered normal wear and tear. If the house/apartment is left unsatisfactorily cleaned or has trash or abandoned items left, appropriate charges will be deducted from your security deposit. This list is intended to help you as you clean your house/apartment and give you an idea of potential fees/deductions and should not be considered a comprehensive list or final authority. Aluri Rentals reserves the right to withhold security deposit refunds to cover any additional damages to units not included on this list.

| (ITEM) | (EXPLANATION OF EXPECTATIONS) | (FEE ESTIMATE) |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| KITCHEN | | |
| Clean Cabinets/drawers | Ensure cabinets, drawers, and doors are cleaned inside and out | \$60 |
| Floor | Sweep/vacuum/mop | \$30 |
| Walls/Ceiling | Remove all personal items, wipe down walls, fill any nail holes. Wipe down baseboards. PLEASE REMOVE ALL NAILS/SCREWS/TAPE! | \$10 per wall/nail/hole, etc |
| Doors/Locks/Hardware | Make sure all locks/doors are working properly. Clean/disinfect doorknobs, handles on cabinets, etc. | \$25 |
| Windows/Screens | Clean windows/window sill (wipe down) | \$20 each |
| Light Fixtures | Wipe down | \$10 |
| Stove burners/drip pans | Replace all drip pans (can be purchased at any hardware store) | \$10/drip pan |
| Oven/Range/Fan | Thoroughly clean inside, outside, and underneath oven and stovetop. If there is a range hood or microwave, clean underneath. | \$40 |
| Refrigerator/Freezer | Thoroughly clean inside and outside of fridge/freezer. Remove any food items. Remove & clean any drawers or shelves. Wipe down handles. | \$50 |
| Sinks/Counters | Scrub sink/faucet/counters. Disinfect. | \$50 |
| Garbage Disposal | Clean garbage disposal (if applicable). | \$15 |
| LIVING AREAS/HALLWAYS | | |
| Floor | Sweep/mop all floors in common areas. If carpeted, make sure carpet is cleaned by a professional service (turn in receipt). | \$25/\$60 for carpet |
| Walls/Ceiling | Wipe down walls, baseboards. Remove all nails/tape - fill in nail | \$10 per |



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| | holes. | wall/nail/hole, etc |
| Doors | Wipe down all doors. | \$10 |
| Door locks/hardware | Wipe down all hardware, doorknobs, etc. Ensure locks work properly. | \$10+ |
| Lighting fixtures | Dust ceiling fans/light fixtures if applicable | \$10 |
| Window(s)/Screen(s) | Wash all windows, wipe window sills. Dust blinds (if applicable) | \$25/window |
| Dust | Dust/remove any cobwebs. | \$15 |
| Smoke Detectors | Make sure smoke detectors are in place and fully functioning | \$25 each |
| BATHROOM(S) | | |
| Floor | Sweep/mop flooring. | \$20/room |
| Walls/Ceiling | Remove any tape/nails from walls. Wipe down walls and baseboards. Fill in nail holes. | \$20/room |
| Counters/Surfaces | Scrub/disinfect all counters and surfaces. | \$20/room |
| Window/Screen | Wash windows, wipe down window sills. | \$20/room |
| Sink | Thoroughly clean and disinfect sink/faucet | \$25/sink |
| Bathtub/Shower | Thoroughly clean bathtub/faucet. | \$25/bathtub shower |
| Toilet | Thoroughly clean toilet, inside and outside | \$25/toilet |
| Doors/hardware | Wipe down all fixtures, towel bar, etc. | \$10/room |
| BEDROOM(S) | | |
| Floor | Sweep/mop all floors. If carpeted, have cleaned professionally | \$20/\$60 (carpet) |
| Walls/Ceiling | Remove all nails, tape from wall. Wipe down wall and baseboards. Fill in nail holes. | \$25/room |
| Window(s)/Screen(s) | Wash all windows and wipe down all window sills. Clean/dust blinds (if applicable) | up to \$20/room |
| Dust | Dust and remove all cobwebs | \$20/room |
| Lighting Fixtures/Ceiling Fans | Dust/wipe down all lighting fixtures and ceiling fans | \$10/room |
| Smoke Alarm | Ensure smoke alarm is present & functioning | \$25 each |
| Doors/hardware | Wipe down all doors/hardware | \$10 |
| Closets | Ensure all personal belongings are emptied. Wipe down closet doors/mirrors, etc. | \$30 |
| OTHER/OUTSIDE | | |
| Porch/Patio Area | Clean and sweep porch/patio area. Clean outside door. Do not leave trash, furniture, or personal belongings on the porch or outside the | \$50 |



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| | house. All trash/belongings should be placed by the curb or in trash containers NOT elsewhere in the yard. Failure to abide by this may result in additional fines by the City of Columbia. | |
| Storage areas | Make sure storage areas are emptied and cleaned | \$75 |
| Trash Containers Outside | Make sure trash containers belonging to unit are accounted for. | \$10/container |
| Trash | Make sure all trash is disposed of responsibly | \$100/rm |
| Personal Items | Do not leave any personal items/furniture in the unit | \$100/rm |

TURN OFF UTILITIES

| | | |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| Water/Electric | Please set your water/electric to shut off 3 days following the final tenant's exit and notify the office that you have scheduled service to end. Thank you! | Failure -\$50 |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|

DON'T FORGET TO TURN IN YOUR KEYS!

| Door | Mailbox | Laundry | Other |
|----------------------------|---------------------------|--------------------------|-------|
| \$100 lock replacement fee | \$75 lock replacement fee | \$15 key replacement fee | |

Additional Instructions: Turning in Keys

1. Please make sure all keys are turned into the OFFICE. We will not accept keys that are mailed (regular or FedEx), handed to the owner, or are turned in after the lease expires. Tenants who turn in keys through unaccepted methods will be responsible for key replacement fees.
2. If turning in multiple keys (i.e. front/back door, bedroom, mailbox, laundry) please label the keys according using key tags provided at the office.

Move-Out/Walkthrough Procedures

Aluri Rentals staff will do a walk through after all keys have been turned in and everyone is fully moved out. Tenants are not required to be present for the move out check but if you would prefer to be present, please make an appointment with the office in advance. We will not perform partial walkthroughs for tenants who move out earlier than their roommates.

If you are living in a house with multiple bedrooms, please leave a post-it note on the bedroom door indicating which tenant lived in which room so we can more accurately assess damage/cleaning charges (if any).

Security Deposit Refunds

All security deposit refunds will be processed within 30 days of the termination of the lease agreement.

Don't forget to leave us a forwarding address for your refund! You may do this by filling out the form on the website (www.alurirentals.com/security-deposit-form)

Professional Cleaning Services

Should you decide that hiring a professional cleaning service will assist you to complete the above tasks, please make sure to provide them with this list! Additionally, save your receipt and turn in a copy to the office as proof of professional cleaning.